



CONTRACTOR/SUBCONTRACTOR CHANGE FORM

Cabarrus County Construction Standards • 65 Church Street S. Concord, NC 28025 • 704-920-2128

This form is used to advise Cabarrus County Construction Standards that the original contractor listed on the permit referenced below has been replaced; a new permit will be created in the new contractor's name. This is also used to advise Cabarrus County that the new contractor, who has signed below, agrees to assume all outstanding fees and the responsibility for any portion of the project that may have been installed by the original contractor.

INSTRUCTIONS: Please complete **one form per permit**; incomplete forms will be returned, delaying the process. This form can be submitted via email to Construction2222@CabarrusCounty.US. A fee of **\$75.00** will be assessed for **EACH** contractor change. Allow two business days, after receipt of payment, for the new permit to be issued.

GENERAL INFORMATION			
Project Address:			
Requested by (circle one):		HOMEOWNER	CONTRACTOR
		Date:	
Name:			
Contact Address:			
City:	State:	Zip Code:	Phone:

PERMIT NUMBERS			
Note: Provide only the # for the permit associated with the contractor change.			
Additional forms are required for multiple permit changes.			
Building#		Electrical#	
Plumbing#		Mechanical#	
Name of Original Contractor:			
Name of New Contractor:			State License #
Contact Address:			
City:	State:	Zip Code:	Phone:
License Holder Name (PRINT):			
License Holder Signature:			
Requested by (PRINT):			
Requested by Signature:			