

## PLANNING AND ZONING FEE SCHEDULE

ITEM	FEE
Appeal of Administrator Decision, Interpretation or Notice of Violation (Plus cost of advertising and noticing)	\$450.00
Appeal of Planning and Zoning Commission Decision regarding Rezoning Request (Plus cost of advertising and noticing)	\$200.00
Appeal of Planning and Zoning Commission Decision to BOC regarding Architectural Review (Plus cost of advertising and noticing)	\$150.00
Architectural Review (per plan submitted for review)	\$150.00
Certificate of Non-Conformity Adjustment Request (plus cost of advertising and noticing)	\$250.00
Certificate of Occupancy - Non Residential Inspection (Zoning Standards Only)	\$75.00
Certificate of Occupancy - Residential Inspection (Zoning Standards Only)	\$50.00
Commercial Use, Institutional, Industrial or Transportation Zoning Permit	\$150.00
Conditional/Special Use Permit Application - Up to one acre (Plus cost of advertising and engineering fees if applicable) (If a third submittal is required, an additional review fee will be assessed.)	\$650.00
Conditional/Special Use Permit Application - Each additional acre	\$15.00
Conditional/Special Use Rezoning Request - Up to one acre (Plus cost of advertising and engineering fees if applicable) (If a third submittal is required, an additional review fee will be assessed.)	\$650.00
Conditional/Special use rezoning Request - Each additional acre	\$15.00
Minor Plat - First Lot Plus Remaining Tract (2 Total Lots on Plat)	\$75.00
Minor Plat - Each Additional Lot (Up to a total of 5 lots or less on plat)	\$15.00
Development without Permits - Doubling of Fees - Where development, construction or occupancy begins without the appropriate permits in place, costs shall be doubled for all permits and plan review	

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ITEM	FEE
Extension Request for Preliminary Plat Approval (plus advertising costs)	\$150.00
Final Plat Review – Major Subdivision - Per Map (If a third submittal is required, an additional review fee will be assessed.)	\$175.00
Final Plat Review - Minor Subdivision on Mylar - 5 lots or less (If a third submittal required, additional review fee will be assessed.)	\$125.00
Floodplain Development Permit Site Plan Review & Inspection - First Acre (Plus Engineering Fees and advertising/noticing as required)	\$200.00
Floodplain Development Permit Site Plan Review & Inspection - Each Additional Acre (Plus Engineering Fees)	\$25.00
Home Occupation Permit	\$75.00
Infrastructure Guarantee / Letter of Credit-Partial Release Request (Plus Engineering Review/Inspection Fees)	\$125.00
Infrastructure Guarantee / Letter of Credit Review (Plus Engineering Review Fees)	\$125.00
Permanent Sign & Zoning Inspection	\$100.00
Preliminary Plat – Applicant Appeal to Elected Board (Plus cost of advertising)	\$250.00
Preliminary Plat – Major Revision - Planning and Zoning Commission Hearing Required (Plus Engineering Review Fees)	\$450.00
Preliminary Plat – Minor Revision - No Planning and Zoning Commission Hearing Required (Plus Engineering Review Fees)	\$250.00
Preliminary Plat Review (Major Subdivision) – First 5 lots (Plus cost of Engineering Review )	\$550.00
Preliminary Plat Review (Major Subdivision) - Each Additional Lot (Plus cost of Engineering Review)	\$15.00
Re-advertising / noticing cost due to applicant action - Base fee, plus actual cost of advertising and noticing.	

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ITEM	FEE
Recordation Fee for all Planning and Zoning Commission items requiring that documents be filed with the Register of Deeds (This fee/cost is in addition to any individual project fees.)	
Residential Addition	\$75.00
Residential Accessory Structure	\$75.00
Rezoning Request - Non-residential or Mixed Use - First acre (Plus cost of advertising.)	\$650.00
Rezoning Request-Non-residential or Mixed Use - Each additional acre	\$15.00
Rezoning Request-Residential - First acre (Plus cost of advertising)	\$400.00
Rezoning Request-Residential - Each additional acre	\$15.00
Sign Installation for Notification for an Ongoing Project (Additional signs at the same location, but not included in base fees) - Each Sign	\$95.00
Soil Suitability Application	\$100.00
Single Family attached/multi-family zoning permit - First 5 Units	\$150.00
Single Family attached/multi-family zoning permit - Each additional unit	\$15.00
Single Family Detached (SFD)	\$100.00
Manufactured home zoning permit (MH)	\$100.00
Site Plan Review (Plus engineering fees if applicable) (If a third submittal is required, an additional plan review fee will be assessed) - First Acre	\$300.00
Site Plan Review - Each Additional Acre (Plus engineering fees) (If a third submittal is required, an additional plan review fee will be assessed)	\$15.00
Sketch Plat Review (Major Plat) (Plus engineering fees if applicable)	\$100.00
Special Planning and Zoning Meeting Request - Base fee plus the actual cost of noticing, Planning and Zoning Commission stipend and engineering fees (if applicable) for associated meetings.	

## PLANNING AND ZONING FEE SCHEDULE

ITEM	FEE
Street Closure or Right-of-Way Abandonment Request (Plus cost of advertising, signs, posting of signs, required mailings and notices)	\$350.00
Street Name Change Petition-Privately Initiated (Plus cost of advertising for public hearing + cost of new street sign(s) and installation + cost of required mailing and notices)	\$250.00
Street Signs for New Streets, when the sign(s) are already a component of a current project - Cost of sign production and installation, as determined by Infrastructure and Asset Management	
Street Signs for New Streets, when the sign(s) are NOT already a component of a current project - Base fee for Planning staff time, plus the cost of sign production and installation, as determined by Infrastructure and Asset Management	
Temporary Health Care Structure	\$75.00
Temporary Health Care Structure Renewal Fee	\$25.00
Temporary Sign Permit	\$100.00
Temporary Use Permit	\$100.00
Variance Application - Non-residential - First acre (Plus cost of advertising and engineering fees if applicable)	\$600.00
Variance Application - Non-residential - Each additional acre	\$15.00
Variance Application - Residential - First acre	\$500.00
Variance Application - Residential - Each additional acre	\$15.00
Vested Rights Extension (Plus cost of advertising)	\$225.00
Vested Rights Request - First acre (Plus cost of advertising and engineering fees if applicable)	\$450.00
Vested Rights Request - Each additional acre	\$15.00

**PLANNING AND ZONING FEE SCHEDULE**

<b>ITEM</b>	<b>FEE</b>
Zoning Verification Letter (per parcel)	\$40.00
Zoning Review of New Building Occupancies - Building Permit Support - Commercial (add-on to Building Fee)	\$30.00
<b>ZONING VIOLATIONS AND CITATIONS</b>	
Warning	N/A
First Citation	\$450.00
Second	\$550.00
Third and Subsequent (includes repeat offenses)	\$750.00
<b>STAFF COST-RECOVERY HOURLY RATES</b>	
Service in Excess of Standard (per hour @ staff full cost recovery hourly rates and at the discretion of the Director)	\$ 120.00
Planning Standard (blended) Full Cost Recovery Hourly Rate (per hour)	\$ 120.00
<b>ADOPTION DATES</b>	
Original Fee Schedule Adopted January 1, 2020	
Amended November 16, 2020	