



## CONTRACTOR/SUBCONTRACTOR CHANGE FORM

Cabarrus County Construction Standards • 65 Church Street S. Concord, NC 28025 • 704-920-2128

This form is used to advise Cabarrus County Construction Standards that the original contractor listed on the permit referenced below has been replaced and the permit be amended to reflect this change. This is also used to advise Cabarrus County that the new contractor, who has signed below, agrees to assume all responsibility for any portion of the project that may have been installed by the original contractor.

**INSTRUCTIONS:** Please complete **one form per permit**. This form can be submitted via email to **Construction2222@CabarrusCounty.US**. A fee of **\$123.53** will be assessed for **EACH** contractor change. Allow two business days, after receipt of payment, for the change to take effect.

| GENERAL INFORMATION        |        |                           |        |
|----------------------------|--------|---------------------------|--------|
| Project Address:           |        |                           |        |
| Requested by (circle one): |        | HOMEOWNER      CONTRACTOR | Date:  |
| Name:                      |        |                           |        |
| Contact Address:           |        |                           |        |
| City:                      | State: | Zip Code:                 | Phone: |

| PERMIT NUMBERS   |        |             |                 |
|--|--------|-------------|-----------------|
| Note: Provide <b>only</b> the # for the permit associated with the contractor change |        |             |                 |
| Building#  |        | Electrical# |                 |
| Plumbing#  |        | Mechanical# |                 |
| Name of Original Contractor:   |        |             |                 |
| Name of New Contractor:  |        |             | State License # |
| Contact Address:   |        |             |                 |
| City:  | State: | Zip Code:   | Phone:          |
| License Holder Name (PRINT):   |        |             |                 |
| License Holder Signature:  |        |             |                 |
| Requested by (PRINT):  |        |             |                 |
| Requested by Signature:  |        |             |                 |